



FAX/MAIL ORDER FORM

Orders Received Before 5:00 p.m. ET Can Be Shipped the Same Day Within US.

BILL TO:

Please make any corrections to the address printed on the back cover of the catalog and note them below so we may keep our records up to date.

- Home
- Business

Orders will not be fulfilled without a phone number. It is necessary in case we have a question about your order.

Phone ()	Ext.
Fax ()	
E-mail	

SHIP TO:

- Home
- Business

Name
Company
Address
Address
Department/Mail Stop/Ste

City	State	Zip
Phone ()	Ext.	
Fax ()		
E-mail		

Orders will not be fulfilled without a phone number. It is necessary in case we have a question about your order.

METHOD OF PAYMENT:

- Open Account P.O. # _____
 Opening a New Account? Please fax us your Dun & Bradstreet number with your bank reference and two trade references.
- Check (Orders paid by check are considered prepaid.)
- Corporate Purchasing Card
- Credit Card (Credit Card orders are not considered prepaid and are billed when product ships.)

CREDIT CARD (Check One)
 MasterCard Diners Club VISA Optima American Express Discover

Credit Card Account Number

Expiration Date ____ / ____ **Signature (Required)** _____

	Stock Number	Quantity	Item Description	Page	Price Each	Total
1						
2						
3						
4						
5						
6						
7						
8						

SHIPPING:

SHIPPING: A street address is required. If you have a post office box only, we will ship via U.S. Postal Service.

EXPRESS SERVICE: All orders received before 5:00 p.m. ET, Monday through Friday, may be shipped the same day, contingent upon credit approval and merchandise availability. See shipping chart for charges. Certain heavy or bulk items are excluded. Street address only, no APO, FPO or PO Box. Express charges apply only to destinations in continental U.S.A. Express orders for Alaska, Puerto Rico and Hawaii, please add an additional \$10.00 to the total express shipping charge; for PR orders, please allow one extra day for processing.



***HAZ-MAT SHIPPING:** Products designated as hazardous material require special handling and only ship via ground in continental US. No 2-day or overnight delivery or overseas shipping services are available. Contact us to request material safety data sheets.

CONTINENTAL US SHIPPING & HANDLING CHARGES

For Orders Totalling Add:	Std.	2-Day	Overnight
Up to \$25.00	\$9.32	\$19.13	\$32.06
\$25.01 to \$50.00	\$10.87	\$20.81	\$34.31
\$50.01 to \$75.00	\$13.46	\$23.63	\$37.13
\$75.01 to \$100.00	\$15.53	\$25.88	\$39.38
\$100.01 to \$200.00	\$19.15	\$31.22	\$43.31
\$200.01 to \$300.00	\$21.22	\$33.47	\$45.84
\$300.01 to \$400.00	\$23.55	\$36.28	\$48.38
\$400.01 to \$500.00	\$25.88	\$38.53	\$50.91
\$500.01 to \$1,000.00	\$30.53	\$42.47	\$54.84
\$1,000.01 to \$2,000.00	\$33.90	\$46.13	\$58.22
\$2,000.01 to \$3,000.00	\$40.88	\$54.00	\$66.94
\$3,000.01 to \$4,000.00	\$45.28	\$58.50	\$72.00
\$4,000.01 to \$5,000.00	\$47.61	\$62.44	\$74.81
Over \$5,000.00	Call For Quote		

Merchandise Total	
Please Add Sales Tax to Merchandise total only for AZ, CA, CO, FL, IN, MA, VA	
Please Add Sales Tax to S&H + Merchandise for CT, IL, MI, NC, NJ, NY, PA, SC, TX, WA	
ADD S&H CHARGES	
<input type="checkbox"/> Standard	
<input type="checkbox"/> 2-Day	
<input type="checkbox"/> Overnight	
TOTAL AMOUNT	

THANK YOU FOR YOUR ORDER!

Member Of:

